*Allen IS A COMMUNITY OF LEARNERS*
*We are ALL in this Together*

# SCHOOL NEWSLETTER

***September 8, 2017***

## Pick up/drop off

Doors open at 8:05am, so students can start learning right at 8:20am. PLEASE do not leave your car unattended at any time during pick up/drop off, as it causes a traffic jam and becomes a danger to students.

## Breakfast

Breakfast starts at 7:50am, on Mon., Wed., Thurs., and Fri. Late start Tues. breakfast starts 8:40am students must enter through door #8. PLEASE do

## Early release/Late release procedure

To release a student from the office we need you to present a photo ID for the safety of our students. If you are not listed as an emergency contact for the student, we won't be able to release the student.

## Birthday Treats

Birthday treats are not allowed at Allen. Please do not bring in food for your child's class for his/her birthday. We cannot accept them. We have many students with allergies and we want to make sure all our students are safe. Thank you for your cooperation and understanding.

## Animals on school property

In order to ensure students health and safety, animals are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability. Parents PLEASE do not bring any pets to our school, we have students with severe allergies to animals.

## From the Parent Liaison's desk...

Dear Parent or Guardian,

I want to take this opportunity to introduce myself and express my excitement about working with all of you this school year! I'm here to support you as a parent! We are going to be hosting different parent workshops through-out the school year where you can come and learn with us!

Thank you to all the families that came for our "Meet and Greet" that was a great opportunity to meet your child's teacher!

If you would like to volunteer at our school, please stop by the office to fill out the fingerprint form.

Also note that if you ever have any comments, questions or concerns, please contact me at my direct line at (630)299-5222 or via e-mail at ksuarezdarden@d131.org.

I am excited about working with all of you. I welcome questions or comments, and am looking forward to a great year!

Sincerely,

Mrs. Suarez-Darden

Parent Liaison

**Main Line: 630-299-5200**
**Attendance Line: 630-299-5204**
**Nurse's Line: 630-299-5225**

## Important Dates to Note...

| | | |
|---|---|---|
| *Open House K-2nd | | Sept. 20th 6-7:30pm |
| | 3rd-5th | Sept. 21st 6-7:30pm |
| *Half Day | | Sept. 27th |
| | | Dismissal 11:30am |